

Subject: RE: TARDIS TRIAL, 08 H1102 112
Date: Thursday, 29 May 2014 09:08
From: sponsor <sponsor@nottingham.ac.uk>
To: Sally Utton <Sally.Utton@nottingham.ac.uk>
Cc: tardis <tardis@nottingham.ac.uk>
Conversation: TARDIS TRIAL, 08 H1102 112

Hi Sally

I can confirm on behalf of the sponsor that this is a minor amendment and may be implemented straight away (just needs logging on the amendment log – which I'm sure you already have done)

Best Wishes

Sam

Miss Sam Bateman Research Governance Officer

Sponsor enquiries should be sent to sponsor@nottingham.ac.uk <mailto:sponsor@nottingham.ac.uk>

Please quote the Sponsor's reference number in the subject line of your emails
Please note that I do not work on Friday afternoons

From: Sally Utton [mailto:Sally.Utton@nottingham.ac.uk]
Sent: 29 May 2014 08:45
To: sponsor
Cc: tardis
Subject: Re: TARDIS TRIAL, 08 H1102 112

Hi

We still do not have a reply from MREC on this. Can you give sponsor approval? It changes "30 days" to "28 to 30 days"!

Sally

On 16/05/2014 12:44, "Sally Utton" <Sally.Utton@nottingham.ac.uk> wrote:
Dear Wai

Further to the email below, would you be able to re-issue the attached letter to give approval for document v1.3a?

Many thanks

Sally

On 29/04/2014 15:39, "Sally Utton" <Sally.Utton@nottingham.ac.uk> wrote:
Dear Wai

Thanks for these letters. One of our sites has pointed out that the minor amendment refers to the document v1.3a, whereas the letter gives approval for v1.3. Would you re-issue the letter including the "a"?

Regards

Sally

On 22/04/2014 12:32, "SouthEast NRESCommittee.London- (HEALTH RESEARCH AUTHORITY)" <nrescommittee.london-southeast@nhs.net> wrote:

Dear Sally

Please find attached the above as requested.

Please do not hesitate to contact me if you have any queries.

Best wishes

Wai

Mr Raj Khullar - REC Manager - (0117) 3421386

Mr Wai Yeung - REC Assistant - (0117) 3421382

London - South East & London - City & East REC

Health Research Authority

National Research Ethics Service (NRES)

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From: Sally Utton [mailto:Sally.Utton@nottingham.ac.uk]

Sent: 17 April 2014 15:19

To: SouthEast NRESCommittee.London- (HEALTH RESEARCH AUTHORITY)

Subject: Re: TARDIS TRIAL, 08 H1102 112

Dear Wai

Many thanks for this. I look forward to hearing about the minor amendment to GP letter and the protocol amendment.

Kind regards

Sally

On 17/04/2014 12:56, "SouthEast NRESCommittee.London- (HEALTH RESEARCH AUTHORITY)" <nrescommittee.london-southeast@nhs.net> wrote:

Dear Sally

Please find attached acknowledgement letter for SA02/14 as requested.

I've forwarded the substantial amendment for review and have requested for the chair to respond requested minor re-wording to the GP letter.

Best wishes

Wai

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From: Sally Utton [<mailto:Sally.Utton@nottingham.ac.uk>]
Sent: 17 April 2014 09:38
To: SouthEast NRESCommittee.London- (HEALTH RESEARCH AUTHORITY)
Cc: Margaret.adrian@nottingham.ac.uk; tardis; sponsor
Subject: Re: TARDIS TRIAL, 08 H1102 112

Dear Wai

We are waiting on three responses from you on amendments for the above trial. Can you let me know if there's any progress?

1. Permission to update minor typo on the GP letter, as below – SA/01/14.
2. SA/02/14 – new centres.
3. SA/03/14 – updated protocol.

Thanks

Sally

On 14/03/2014 10:53, "SouthEast NRESCommittee.London- (HEALTH RESEARCH AUTHORITY)" <nrescommittee.london-southeast@nhs.net> wrote:

Dear Sally

Thanks for your email.

I forwarded your query to the chair. I should hear back from him by early next week.

Kind regards

Wai

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From: Sally Utton [<mailto:Sally.Utton@nottingham.ac.uk>]
Sent: 13 March 2014 08:49
To: SouthEast NRESCommittee.London- (HEALTH RESEARCH AUTHORITY)
Cc: tardis
Subject: Re: TARDIS TRIAL, 08 H1102 112 SA/03/13

Dear Wai

Many thanks for the prompt re-issue.

Did you see my other email about an updated version of a previously approved GP letter? We would just like to change "30 days" to "28-30 days". Is it possible to get a re-approval of that also?

Kind regards

Sally

On 12/03/2014 11:03, "SouthEast NRESCommittee.London- (HEALTH RESEARCH AUTHORITY)" <nrescommittee.london-southeast@nhs.net> wrote:

Dear Sally

Please find attached corrected.

Best wishes

Wai

Mr Raj Khullar - REC Manager - (0117) 3421386

Mr Wai Yeung - REC Assistant - (0117) 3421382

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From: Sally Utton [<mailto:Sally.Utton@nottingham.ac.uk>]

Sent: 12 March 2014 09:57

To: SouthEast NRESCommittee.London- (HEALTH RESEARCH AUTHORITY)

Cc: tardis; Tanya Payne; sponsor

Subject: Re: TARDIS TRIAL, 08 H1102 112 SA/03/13

Dear Wai

We have noticed on the letter of approval for new sites for the amendment SA/03/13 that Dr Toby Black was on the amendment request form (fourth entry on page 5), but his name has not been included on the approval letter. Can you please re-issue the letter, with his name added? The form and current letter are attached for your information. Please issue this is issued as early as possible, since we are due a sponsor audit next week.

Kind regards

Sally

On 17/10/2013 12:38, "SouthEast NRESCommittee.London- (HEALTH RESEARCH AUTHORITY)" <nrescommittee.london-southeast@nhs.net> wrote:

Dear Sally

As discussed, many apologies for the delay but I'm looking forward to receiving both substantial amendments via email attachments after which I will acknowledge for you immediately.

Best wishes

Wai

Mr Raj Khullar - REC Manager - (0117) 3421386

Mr Wai Yeung - REC Assistant - (0117) 3421382

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From: Sally Utton [<mailto:Sally.Utton@nottingham.ac.uk>]

Sent: 17 October 2013 09:22

To: SouthEast NRESCommittee.London- (HEALTH RESEARCH AUTHORITY)

Cc: tardis; Margaret.adrian@nottingham.ac.uk; Philip Bath; Tanya Payne

Subject: Re: TARDIS TRIAL, 08 H1102 112

Importance: High

Dear Wei

We are waiting for two approval letters for the TARDIS trial to approve changes of PI. The first is fairly recent SA/04/13 which was sent on 9 October.

However, we also sent amendment SA/03/13 on 8 August, but have not received a reply. I chased this up on 6 October, but still have not received a letter. There are several sites that are waiting on

the changes of PI before they can recruit to TARDIS, so this is now delaying recruitment.

Can you please facilitate the issue of these letters at your earliest convenience?

Many thanks

Sally

On 12/07/2013 15:43, "London-SouthEast NRESCommittee (HEALTH RESEARCH AUTHORITY)" <nrescommittee.london-southeast@nhs.net> wrote:
Dear Sally

Many apologies. Please find attached as requested.

Best wishes

Wai

Wai Yeung| Assistant Research Ethics Committee Coordinator
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From: Sally Utton [Sally.Utton@nottingham.ac.uk]
Sent: 08 July 2013 17:13
To: London-SouthEast NRESCommittee (HEALTH RESEARCH AUTHORITY)
Cc: tardis
Subject: TARDIS TRIAL, 08 H1102 112

Dear Wei

Please see the attached substantial amendment form and your approval letter. It has been pointed out that Dr Srinivasan from Shrewsbury and Telford, page 5 on the amendment form, is not mentioned on the letter. Can you re-issue the letter to include him?

Thanks

Sally

Sally Utton
Trials Manager
Division of Stroke

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Hucknall Road
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